



December 2, 2024

Dear Mayors, Councillors, Chairpersons, Residents,

The Eastern Regional Service Board (ERSB) is excited to introduce access cards for all waste recovery facility users.

Beginning April 1, 2025, an access card **will be required** to enter any ERSB waste recovery facility. Apply today and get started before the grace period ends on March 31, 2025.

Key Information:

- One card, per household, will be provided **free of charge.**
- There will be **no disposal fee** for dropping off acceptable waste when using the ERSB access card.

How to Apply for Your Access Card:

1. Download the Access Card Application Form on our website at <https://easternregionalserviceboard.com/residents/waste-recovery-facilities/> or directly at: <https://easternregionalserviceboard.com/resources/WASTE-RECOVERY-FACILITY-ACCESS-CARD-APPLICATION-FORM-002.pdf>.
2. Submit your completed form by email to info@ersbnl.ca, along with a proof of identification and address (e.g., photo of driver's license or any other government-issued ID).

Processing Time: Approved applicants will receive their access cards by mail within 3-4 weeks.

Note: Incomplete applications cannot be processed. We will contact you to let you know what information is missing.

How to Use Your Access Card:

At the facility gate:

- The Site Attendant will scan your card to verify user.

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- The materials will be logged, and you will be directed to the appropriate area for unloading
- Each access card permits up to 16 visits per calendar year to waste recovery facilities. (No change from current policy.)

Lost or damaged cards? Replacements are available for \$10, with all data transferred to your new card.

We kindly request your assistance in sharing this important update with residents in your communities. We look forward to working with all the communities and residents who benefit from our waste recovery facilities, to make this new initiative a success.

If you have any questions or require further clarification, please contact our office or visit our website for more information about our waste recovery facilities.

Sincerely,
EASTERN REGIONAL SERVICE BOARD